

Enrollment Access Security

The Enrollment Access ID/Group determines when users can perform certain enrollment functions during a specified time period. The Enrollment Access ID/Group also includes overrides to allow the user to override certain enrollment rules. The Enrollment Access ID gives users access to all college enrollment functions. Therefore, college staff should always be assigned an Enrollment Access Group.

Time period is based on the current academic calendar.

- N No Access Granted
- A Last Day to Enroll (Add)
- AP Last Day to Add w/Permission
- C Last Day to Enroll P/NP
- D Last Day to Drop with W-75%
- G End of Grading Period
- U No Time Limit
- Y Override Access Granted

Enrollment Access Security	Description	Enrollment Functions											Enrollment Overrides															
		Enroll	Enroll w/ Permission	Drop	Drop w/ Permission	Grade Basis Change	Unit Change	Wait List Changes	Grade Add	Grade Change	Repeat Coding	Rqmnt Designtn Opt Change	Instructor Choice Change	Closed Class	Override Grading Basis	Override Class Units	Override Unit Load	Override Class Links	Override Action Date	Override Appointment Permission	Override Class Permission	Override Requisites	Override Time Conflict	Override Career	Ovrd Requirement Designation	Override Service Indicator	Wait List Okay	
ARC																												
1001	ARC Deans, Supervisors, Leads	U	U	U	U	U	U	U	U	U	N	N	Y	Y	N	Y	N	Y	Y	Y	Y	Y	N	N	Y	Y		
1002	ARC A&R Staff	U	G	U	U	U	G	G	N	N	U	N	Y	Y	N	Y	N	Y	Y	Y	Y	Y	N	N	Y	Y		
1003	ARC Counter Staff	A	G	D	D	C	G	G	N	N	N	N	Y	Y	N	Y	N	Y	N	Y	N	Y	N	N	Y	Y		
CRC																												
2001	CRC Deans, Supervisors, Leads	U	U	U	U	U	U	U	U	U	N	N	Y	Y	N	Y	N	Y	Y	Y	Y	Y	N	N	Y	Y		
2002	CRC A&R Staff	G	G	G	G	C	G	G	N	N	N	N	Y	Y	N	Y	N	Y	N	Y	Y	Y	N	N	Y	Y		
2003	CRC Counter Staff	A	G	D	D	C	G	G	N	N	N	N	Y	Y	N	Y	N	Y	N	Y	N	Y	N	N	Y	Y		
2005	CRC A&R Staff - Repeat Access	G	G	G	G	C	G	G	N	N	U	N	Y	Y	N	Y	N	Y	N	Y	Y	Y	N	N	Y	Y		
DO																												
3002*	DO TrainingSource Staff	U	U	U	U	U	U	U	N	N	U	N	Y	Y	N	Y	N	Y	Y	Y	Y	Y	N	N	Y	Y		
FLC																												
4001	FLC Deans, Supervisors, Leads	U	U	U	U	U	U	U	U	U	N	N	Y	Y	N	Y	N	Y	Y	Y	Y	Y	N	N	Y	Y		
4002	FLC A&R Staff	G	G	G	G	C	G	G	N	N	N	N	Y	Y	N	Y	N	Y	Y	Y	Y	Y	N	N	Y	Y		
4003	FLC Counter Staff	A	G	D	D	C	G	G	N	N	N	N	Y	Y	N	Y	N	Y	Y	N	N	Y	N	N	Y	Y		
SCC																												
5001	SCC Deans, Supervisors, Leads	U	U	U	U	U	U	U	U	U	N	N	Y	Y	N	Y	N	Y	Y	Y	Y	Y	N	N	Y	Y		
5002	SCC A&R Staff	U	G	U	U	U	G	G	N	N	U	N	Y	Y	N	Y	N	Y	Y	Y	Y	Y	N	N	Y	Y		
5003	SCC Counter Staff	A	AP	D	D	C	G	G	N	N	N	N	Y	Y	N	Y	N	Y	N	Y	N	Y	N	N	Y	Y		
Other																												
FACL	Facul Access Profile	N	N	N	N	N	N	N	G	G	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	
FULL	Full Access	U	U	U	U	U	U	U	U	U	N	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
STDN*	Student Access Profile	A	AP	D	D	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	Y	

Note: Access group can be modified or added to meet business needs.

* - Access IDs Last Revised: 12/16/14